



SOUTH SHORE 5

PUBLIC HEALTH ALLIANCE

HANOVER MARSHFIELD NORWELL PEMBROKE ROCKLAND

Date: July 21st, 2026
Time: 10:00 am - 11:00 am EST
Meeting Location: Virtual: https://us06web.zoom.us/j/87569879455?jst=2 Meeting ID: 875 6987 9455

Voting members in attendance:

Derek Vozzella, Executive Administrative Assistant/Health Inspector, Hanover
Kayla Smith, Health Agent, Norwell
Lisa Cullity, Health Agent, Pembroke
Chris Schultz, Health Agent, Rockland

Non-voting members in attendance:

Haleigh Schultz, Shared Services Coordinator, BME Strategies
Nancy Funder, Public Health Nurse/Health Inspector, Hanover
Keri Ball, Regional Public Health Nurse, SS5

Voting members absent:

Kim Dixon, Director of Public Health/Health Agent, Hanover
Nick Corcoran, Assistant Health Director, Marshfield

A. Opening

3/5 voting communities present, quorum was met.
Haleigh called the meeting to order at 10:04 AM.

Motion to start the meeting

Chris Schultz motioned to start the meeting, Kayla Smith seconded the motion.

Roll Call Vote

Hanover: Y
Marshfield: Absent
Norwell: Y
Pembroke: Absent



BME STRATEGIES

Rockland: Y

Motion approved.

B. Welcome, Kayla!

- a. The group welcomed Norwell's new Health Agent, Kayla, and provided brief introductions.

C. Approval of Past Meeting Minutes

- a. The group confirmed review of the June 2nd, June 8th, and June 15th meeting minutes. No updates were requested.
 - i. Haleigh will add page numbers to future meeting minutes for added clarity.

Motion to approve outstanding minutes

Chris Schultz motioned to approve the June 2nd, June 8th, and June 15th meeting minutes, Lisa Cullity seconded the motion.

Roll Call Vote

Hanover: Abstain

Marshfield: Absent

Norwell: Y

Pembroke: Y

Rockland: Y

Motion approved.

D. Announcements & Reminders

- a. MHOA Membership Renewals
 - i. Rather than Rockland renewing memberships on the group's behalf, Haleigh proposed that each individual town manage their own membership renewals and training/conference registrations for FY27.
 - ii. To submit for PHE reimbursement, select "Pay by Check" when applicable and email a PDF invoice or receipt to healthdepts@rockland-ma.gov.
 - iii. As a reminder, if municipal funds are available for memberships, PHE funds cannot be used.
- b. BUSPH Capacity Assessment
 - i. After reaching out to a professor at Boston University School of Public Health, SS5 was chosen as a case study for an upcoming MPH course. MPH students will conduct a coalition-wide Community Needs Assessment on behalf of SS5.

- ii. In the coming weeks, Keri will be reaching out to each town to confirm lead contacts and key communication channels in each town (newsletters, memo boards, social media, etc.)
 - 1. The students will put together and manage a Community Input Survey, but the coalition will be responsible for advertising the survey and getting it out to community members.
 - iii. The group expressed their excitement and gratitude for Keri's hard work on coordinating this opportunity.
- c. Upcoming Information Requests
- i. In the coming weeks, Haleigh will be reaching out to confirm the following information:
 - 1. Contacts to include on SS5 meeting invites and communications
 - 2. FY27 Relavent license allocations (seat confirmations)
 - 3. By August 15th, a description of how each town conducts retail tobacco inspections, compliance checks, and responds to tobacco prevention needs

E. Regional Staff Hiring Progress

- a. Regional Public Health Specialist Hiring Updates
 - i. In recent weeks, the hiring process for the Regional Public Health Specialist position made great progress. Haleigh conducted initial application review and first-round phone screenings, recommending candidates for panel interview. In-person interviews were conducted in Rockland.
 - ii. Haleigh provided quick candidate summaries, and Keri and Chris reported on the panel interviews, candidate impressions, and considerations. The coalition discussed the candidates and approved a preferred candidate for hire, as well as a second candidate should the first not accept the position. Both candidates were deemed qualified and a good fit for the position.
 - iii. The group also discussed the logistics and considerations of a role that may include case management or work more aligned with clinical social work, discussing how to avoid challenges that the Regional Social Worker position presented in the past.

Motion to approve Regional Public Health Specialist candidate for recommendation

Chris Schultz motioned to recommend Samantha Joyce to Rockland for hire, Lisa Cullity seconded the motion.

Roll Call Vote

Hanover: Y
Marshfield: Absent
Norwell: Y
Pembroke: Y
Rockland: Y

Motion approved.

Motion to approve Regional Public Health Specialist candidate for recommendation

Lisa Cullity motioned to approve recommending Brenna Finegan to Rockland for hire, Chris Schultz seconded the motion.

Roll Call Vote

Hanover: Abstain
Marshfield: Absent
Norwell: Y
Pembroke: Y
Rockland: Y

Motion approved.

F. Strategic Planning Reflections

- a. Haleigh reviewed the proposed SS5 Strategic Foundation that resulted from the group's June Team-Building Exercise, outlining SS5's Mission Statement, Vision Statement, Guiding Principles, and Strategic Priorities.
 - i. Once approved, the Strategic Foundation Document will be finalized and circulated along with the SS5 Communication Charter
- b. Mission: traditionally action-oriented and describes an organization's purpose.
 - i. "The South Shore 5 Public Health Alliance (SS5) works together to advance healthier communities across the towns of Hanover, Marshfield, Norwell, Pembroke, and Rockland by leveraging collective strengths, aligning goals across diverse needs, and co-creating public health solutions that no single town could achieve alone."
- c. Vision: describes the difference an organization intends to make in the world, and the statements seek to inspire organizations to achieve long-term goals.
 - i. "The South Shore 5 Public Health Alliance (SS5) envisions a unified and forward-looking public health system where five municipalities work as one, aligned in purpose, responsive to shared and unique community needs, and committed to equitable access, accountability, and long-term impact."

- d. Guiding principles: create a framework for an organization's decisions and are aligned with values; they serve as guidelines and values for decision-making and behavior.
 - i. "Service to Community: We are driven by a shared purpose: to help people and improve lives. Our work is grounded in making a meaningful, measurable difference in the health and well-being of the communities we serve."
 - ii. "Community Trust & Engagement: We prioritize authentic community outreach, education, and relationship-building. Through transparency, consistency, and respect, we aim to strengthen trust and empower communities to take an active role in their health."
 - iii. "Prevention & Education: We value the power of health promotion, prevention, and education to create long-term impact. By increasing awareness and access to knowledge, we help communities make informed decisions and improve overall resilience."
- e. Strategic priorities: identified based on a current understanding of community and SS5 needs. Developed to reflect the unique contribution that SS5 can make to supporting strong public health action across our communities.
 1. "Strengthen Regional Identity, Visibility, and Trust"
 2. "Advance Health Equity Through Data, Outreach, and Community Partnerships"
 3. "Invest in Training, Knowledge Sharing, and System Navigation"
 4. "Strengthen Community Partnerships and Resource Leveraging"
- f. The group agreed that all statements accurately reflect the coalition's goals and priorities, voting to approve and adopt the outlined Strategic Foundation.

Motion to adopt SS5's Strategic Foundation

Lisa Cullity motioned to adopt the Mission Statement, Vision Statement, Guiding Principles, and Strategic Priorities outlined in SS5's team-building strategic planning retreat, Chris Schultz seconded the motion.

Roll Call Vote

Hanover: Y
 Marshfield: Absent
 Norwell: Y
 Pembroke: Y
 Rockland: Y

Motion approved.

G. Adjournment

- a. Upcoming meetings:
 - i. Tuesday, August 25th, 10am - 11am via Zoom
- b. FY27 meeting cadence:
 - i. The group discussed shifting the recurring Tuesday meetings to 1pm rather than 10am. Haleigh will confirm with the group and update the recurring meeting invite accordingly.

Next Meeting

The next coalition meeting will be Tuesday, August 25th from 10AM to 11AM via Zoom.

Motion to adjourn meeting

Kayla Smith motioned to adjourn the meeting, Chris Schultz seconded the motion.

Roll Call Vote

Hanover: Y

Marshfield: Absent

Norwell: Y

Pembroke: Absent

Rockland: Y

Motion approved.

Meeting adjourned at 11:03 AM.

Documents referenced during the meeting:

- SS5 July 21st Meeting Slides