



South Shore 5 Public Health Alliance

Date: June 15th, 2026
Time: 1:00 pm - 2:00 pm EST
Meeting Location: In-Person: 242 Union St, Rockland, MA 02370 Virtual: https://us06web.zoom.us/j/84901257203?jst=2 Meeting ID: 849 0125 7203

Voting members in attendance:

Kim Dixon, Director of Public Health/Health Agent, Hanover (virtual)
Nick Corcoran, Assistant Director, Marshfield (virtual)
Chris Schultz, Health Agent, Rockland

Non-voting members in attendance:

Haleigh Schultz, Shared Services Coordinator, BME Strategies
Nancy Funder, Public Health Nurse/Inspector, Hanover (virtual)
Keri Ball, Regional Public Health Nurse

Voting members absent:

Megan Howell, Administrative Assistant, Norwell
Lisa Cullity, Health Agent, Pembroke

A. Opening

3/5 voting communities present, quorum was met.
Haleigh called the meeting to order at 1:05 PM.

Motion to start the meeting

Kim Dixon motioned to start the meeting, Chris Schultz seconded the motion.

Roll Call Vote

Hanover: Y
Marshfield: Y
Norwell: Absent



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Pembroke: Absent

Rockland: Y

Motion approved.

B. Approval of Past Meeting Minutes

- a. The group opted to table the approval of the June 2nd meeting minutes.

Motion to table June 2nd minutes

Chris Schultz motioned to table the June 2nd meeting minutes, Kim Dixon seconded the motion.

Roll Call Vote

Hanover: Y

Marshfield: Y

Norwell: Absent

Pembroke: Absent

Rockland: Y

Motion approved.

C. Announcements & Reminders

- a. MHOA Conference Registration & Membership Renewals
 - i. Nick, Kim, Will, Chris, Keri, and Haleigh are registered for the 2026 MHOA Annual Conference. MHOA memberships through the end of the fiscal year have been renewed.

D. Fiscal Year '27 Planning

- a. Workplan Review & Approval
 - i. Haleigh reviewed the coalition's selection for FY27 workplan objectives and activities, as discussed at the last coalition meeting. No additional changes were requested.
 - ii. The FY27 workplan submission will include:
 - 1. **Sustainability Objective #1 - Communication & Engagement:**
Raise awareness of shared services and demonstrate value to participating municipalities and partners.
 - 2. **Sustainability Objective #2 - Investigate, implement, and expand Comprehensive Sharing of Services:** Transition from supplemental municipal staff support to implementation of comprehensive regional public health service delivery across



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Participating Municipalities, with a focus on high-impact, scalable program areas.

3. **Performance Standards Objective #1 - Recreational Camps for Children:** Protect child health and safety in recreational camp settings.
4. **Performance Standards Objective #2 - Housing:** Mitigate unsafe housing conditions and health hazards in recreational settings and lodging.
5. **Elective Objective #1 - Tobacco Use Prevention:** Create and implement a plan for meeting tobacco control and prevention needs.
6. **Elective Objective #2 - Chronic Disease & Injury Prevention:** Provide cardiovascular screenings for vulnerable populations.

Motion to approve the FY27 Workplan draft for submission

Chris Schultz motioned to approve the FY27 Workplan draft for submission to OLRH, Nick Corcoran seconded the motion.

Roll Call Vote

Hanover: Y

Marshfield: Y

Norwell: Absent

Pembroke: Absent

Rockland: Y

Motion approved.

b. Budget Review & Approval

- i. Haleigh walked the group through the proposed FY27 budget. No additional changes were requested.
- ii. The proposed budget is as follows:



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Program Staff (Salaries)			
\$128,804.00	Health Inspector, Nurse, Other Public Health Staff: 0.5 FTE Regional Health Inspector/Title 5 Contractor, 0.5 FTE Regional Public Health Nurse, 0.5 FTE Regional Public Health Specialist		
Other Program Costs			
\$195,616.00	Consultant: BME Contract, \$50k contracted epi project, \$25k ALSCO, \$24,940 strategic planning		
Programming			
\$10,000.00	Health Communication	\$2,000.00	Inspection Supplies
\$1,500.00	Membership Fees	\$2,597.68	Nursing Supplies
\$2,000.00	Technology Hardware	\$4,750.00	Office Supplies
\$37,308.00	Technology Software	\$1,512.00	Telecommunications
\$3,000.00	Travel	\$700.00	Program Facility
\$14,000.00	Training/Credentialing	\$71,256.65	Admin

Motion to approve the FY27 Budget draft for submission

Chris Schultz motioned to approve the FY27 Budget draft for submission to OLRH, Kim Dixon seconded the motion.

Roll Call Vote

Hanover: Y
 Marshfield: Y
 Norwell: Absent
 Pembroke: Absent
 Rockland: Y



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Motion approved.

E. Fiscal Year '26 Wrap-Up

- a. Haleigh reviewed outstanding spending requests, including tick removal kits, additional trail kiosks, and additional supply requests. The group is currently tracking for over 95% spend.
- b. If any additional requests come up, please email Haleigh and the Rockland team directly.

F. Adjournment

- a. Upcoming meetings:
 - i. Haleigh is out of the office for the first two weeks of August.
 - ii. The group opted for one July meeting, one August meeting, and resuming the regular meeting cadence in September.
- b. Please let Haleigh know if you are unable to attend an upcoming coalition meeting or expect additional attendees or representatives.

Next Meeting

The next coalition meeting will be Tuesday, July 21st from 10AM to 11AM via Zoom.

Motion to adjourn meeting

Chris Schultz motioned to adjourn the meeting, Nick Corcoran seconded the motion.

Roll Call Vote

Hanover: Yes

Marshfield: Yes

Norwell: Absent

Pembroke: Absent

Rockland: Yes

Motion approved.

Meeting adjourned at 1:55 PM.

Documents referenced during the meeting:

- SS5 June 15th Meeting Slides