



SOUTH SHORE 5 PUBLIC HEALTH ALLIANCE

HOSTED BY THE TOWN OF ROCKLAND
242 Union St, Rockland, Massachusetts 02370

JOB POSTING

Title: Regional Public Health Specialist

Location: The position is based out of the Town of Rockland, MA, but provides regional coverage in all towns included in the coverage area.

Coverage Area: The South Shore 5 Public Health Alliance (SS5PHA) comprises the towns of Hanover, Marshfield, Norwell, Pembroke, and Rockland.

Funding: This position is grant-funded and is subject to appropriation under the Massachusetts Public Health Excellence Grant for Shared Services, Department of Public Health

Hours: Part-time, 15-19 hours per week

Hourly Rate: \$30 - \$40/hour. Salary commensurate with experience.

Position Purpose:

This position supports the South Shore 5 Public Health Alliance to promote the health and well-being of residents through the execution of a variety of environmental, community, and public health program responsibilities. The Regional Public Health Specialist will collaborate with member communities and regional staff to address community health challenges, lead health promotion efforts, and support regional programming. The role will also provide support to ongoing preventative health programs and collaboration between public health nurses and existing inspectional and human services staff across the 5 participating communities within SS5PHA.

Scope and Judgment: The Regional Public Health Specialist assists with the effort to provide public health services and support the communities of: Hanover, Marshfield, Norwell, Pembroke, and Rockland. Coverage across the five towns may vary and is dependent on need. The Regional Public Health Specialist performs varied functions requiring working knowledge of community and local public health operations.

Supervision Received: The Regional Public Health Specialist works under the general administrative direction of the Health Directors of SS5PHA in accordance with applicable provisions of the Massachusetts General Laws, Board of Health regulations, and town bylaws, state, and federal regulations.

Essential Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Assist in the development, implementation, and evaluation of strategic programs and coalition projects as needed such as data collection, quality improvement, regional outreach and community engagement, and public health education and communication.

- Coordinate and provide resources to individuals and families impacted by community health issues such as but not limited to substance use, mental health illness, hoarding, and food insecurity. Provide case management assistance and referrals for community residents as needed.
- Execute periodic assessments of the health needs of all five (5) communities and/or interpret existing data to effectively target education programs and community intervention services. Create and present educational sessions and collect, analyze, and report data to internal and external stakeholders.
- Develop a regional resource guide. Maintain resource guides and make materials available and accessible to appropriate agencies, departments, and the general public.
- Build relationships and drive collaboration with community organizations, strategic partners, and other stakeholders throughout the shared service arrangement.
- Design, organize, and lead community educational events and trainings on public health topics including, but not limited to, harm reduction, substance use prevention, and community health literacy.
- Coordinate with coalition stakeholders on grant opportunities including preparation, submission of applications, and management of grant awards as appropriate.
- Collaborate with coalition regional staff and individual community employees as needed for health education and prevention programs.
- Assess situations and refer to the appropriate stakeholders if the situation or case exceeds the scope of work, responsibilities, or licensure level.
- Provide regular progress reports and updates to the coalition Advisory Board during monthly meetings.
- Comply with Massachusetts Department of Public Health training regarding confidential information related to personal information.
- Follow scripts, policies, and procedures provided by the coalition.

Recommended Minimum Qualifications:

Education, Training and Experience:

- Bachelor's Degree in public health, social work, or a related field
- Graduate level study preferred
- Three or more years of professional experience, ideally in public health or social services; or an equivalent combination of education, experience, or training which provides the requisite knowledge, skills, and abilities for this job
- Must be capable of working independently and complying with all HIPAA requirements
- Excellent interpersonal skills required
- Demonstrated ability to interact professionally with culturally diverse individuals

Preferred Qualifications:

- Background in public health and/or clinical social work
- Knowledge of public health practices and concepts
- Experience in community health, case management and/or public health emergencies
- Knowledge of harm reduction strategies and trauma-informed care

We are made up of people with different strengths, experiences and backgrounds. Diversity not only includes race and gender identity, but also age, disability status, veteran status, sexual orientation, religion and many other parts of one's identity. These varied points of view are key to our success, and inclusion is everyone's responsibility.

Qualified candidates may submit a complete resume and cover letter to careers@bmestrategies.com. Please include "SS5PHA Regional Public Health Specialist" in the subject line. Incomplete applications will not be considered.